

Graduate Council
Minutes
04/10/07

Present: Tracey Robinson, Gene Schilling, Mary Valerio, and Teri McCartney
Absent: Don Basse

Minutes

- The minutes from the 01/30/07 meeting were approved.

Information/Discussion Items

- Department Updates
 - Teacher Ed – Chair search is progressing; MA+ is being revised – will begin in fall rather than summer, have undergrad courses in the first semester, and realign some of the courses, Mary will bring new degree plan to May 1 meeting; looking at an endorsement in Gifted & Talented potentially in conjunction with EXST
 - Art – Curriculum Review Committee approved the BFA; no searches this year
 - HPPE – a Chair has been hired; some online coaching program issues that Teri and Tracey will work on until new faculty/chair are on board
- Training Session
 - Teri announced that she plans to do a training session for graduate program support staff sometime in May or early June
- Adjunct Data Sheet
 - The data sheet that graduate council approved will be taken to Academic Council for approval to use campus wide.
- Newsletter
 - Teri announced that her office does not have resources to do a newsletter at this time
 - Will review in the future
- MBA or MPA
 - Teri announced that the School of Business is putting together an exploratory committee to potentially offer an MBA or MPA
 - This won't happen immediately, but Dr. Keiser is interested in pursuing this
- Catalog Update
 - The catalog is progressing and getting close to publication
 - The chairs and assistants have returned the corrections/revisions for their respective departments
- Handbook Update
 - Teri met with Nancy Wahl in February
 - We will have a general graduate student handbook similar to the undergraduate handbook
 - Content will include behavior, code of conduct, due process, and so forth
 - Each department will still have its own handbook

- ADA Statement
 - At our last meeting, Don brought up the idea of using one standard ADA statement to include on all institutional syllabi
 - It turns out that the undergraduate institutional syllabi already have a statement that has been approved
 - Teri will send the undergraduate statement to graduate departments to use as our standard ADA statement on institutional syllabi
- Other
 - Gene suggested doing away with out-of-state tuition for graduate students
 - The idea is that this would attract more out-of-state students, increase head count, increase SCH, and would probably not cost us anything
 - Teri will take the idea to Bill Mansheim

Action Items

- Fiber class
 - After some discussion about the course syllabus and relation of class to the degree plan, the Council approved the fiber course with one change
 - Current sentence in “Course Procedures/Policies”: Off-campus students will meet with their instructor a minimum of five times per semester.
 - New sentence: The instructor will determine the number of contacts per semester with off-campus students.
 - Fiber will become a concentration for Art students
- Repeating courses policy
 - The Council discussed how many times a student can repeat a course that they got a C, D, or F in
 - After discussing the issue, the Council feels it doesn't matter because the 3.0 rule will catch up with the student
 - No policy will be written

Housekeeping

- Next meeting will be May 1 at 3:30 in ES 222
- History should have a representative to the Grad Council by that time