

Graduate Council  
Minutes  
10/30/06

Present: Don Basse, Tracey Robinson, Gene Schilling, and Teri McCartney  
Absent: Mary Valerio

Announcements

- Minutes from 09/25/06 were approved via email

Handbook

- The Council provided feedback on how the general handbook conflicts with departmental handbooks or does not apply to graduate students
- Several questions were brought up; Teri will meet with Ken Marquez and Nancy Wahl to determine what can be done to make the appropriate changes
- Most of department handbooks will be ready by end of this semester to send to AG's office for first review

Average Entering GPA

- Council reviewed 40 randomly selected GPAs based on the last sixty hours of the BA
- Determined that keeping the 2.75 GPA is appropriate; will look only at last 60 hours
  - Teacher Ed will be the exception which will, for now, remain at 3.0
  - Exceptions can be made if the department deems appropriate and this line will remain in catalog

Thesis Bindings

- Teri reported that Pueblo and Springs do not have binderies
- The average cost in Denver is \$50.00
- Teri will look in Albuquerque and also talk to Bob at O&V again to see if it can be done any cheaper
- Teri will also look into discounts for 10 theses per year

M.A. in Humanities – History

- Teri informed Council that an M.A. in Humanities with an emphasis in History was sent to CCHE just before the Chief Academic Officer resigned.
- The CAO approved the M.A. and it will go to CCHE Board for what should be a rubber stamp of approval
- Grad Council will still need to review the degree plan, the number of hours, and the syllabi for each course and give its approval before the program can move forward
- Teri will invite Dr. Crowther to our next meeting to answer questions about the M.A.

#### Data Form

- Tracey handed out a data sheet form that CRC approved to use in program reviews.
- Tracey suggested we look at using this as a data collection form for graduate programs as well.
- Teri will ask Margaret or Rob Benson for an electronic copy to make appropriate graduate level changes.

#### Next Meeting

- November 27, 2006 in ES 222 at 4:00 pm