

Graduate Council  
Minutes  
09/25/06

Present: Don Basse, Tracey Robinson, Mary Valerio, and Teri McCartney  
Absent: Gene Schilling

Announcements

- Graduate Assistantships
  - Teri asked the Budget Committee to increase the stipend for Graduate Assistants from \$2000.00 to \$3000.00 per semester
  - Budget Committee increased to \$4000.00 per semester and made it a priority for the campus
  - That doesn't mean it will happen, but we are on the radar at least
- Teri announced that graduate students do have a representative to the AS&F Senate and asked that departments let their students know the contact info.
- The Grad School would like to do a FAQ brochure to go out to students with admissions letters
  - Focus on technology
  - Link to computer readiness survey
  - Financial aid and Higher One card

Banner Changes

- HPPE and Teacher Education handed in their Banner copy.
- Art will need to turn in their changes at next meeting.
- Don is taking his copy back to department to discuss pre-requisites and will turn in next meeting.

Required Application Questions

- Council discussed several questions that Nancy Wahl states we should include on our application including
  - Ever been to subjected to disciplinary action, left a program with disciplinary action pending, or been dismissed from any program at ASC or any other higher education institution
  - Ever been convicted of a felony or misdemeanor other than a minor traffic offense; if so, attach a copy of the record of final disposition
- Don brought up that it might be better not to know if we accept them anyway
- Mary said felons are never accepted to Teacher Ed because they can't get licensed
- Council suggested having a standard policy of not accepting felons
- Don suggested Teri take that to Cabinet to see if we can make it a standard for graduate acceptance; Council agreed

Graduation "Walking"

- Council reviewed the policy in the catalog regarding walking at graduation when work is not completed (e.g., comps or thesis)

- Teri suggested leaving it up to departments to decide exceptions.
- Don suggested doing away with the policy in the catalog and letting the current process work
  - Sending out list of upcoming graduates
  - Departments notifying Graduate School if someone should not be on the list or not walk
- Council agreed

#### Thesis Bindings

- After checking on what other institutions do, Teri found that manuscripts are generally submitted to the Graduate School with a binding fee and then sent out to be bound.
- Teri will check into prices on the Front Range as no one in Alamosa does this, and get back to the Council.

#### Grading Scale

- After last meeting, the idea of a consistent grading scale across the graduate programs was raised; however, this gets into academic freedom issues.
- No policy will be established

#### Admissions GPA

- The committee discussed using the last 60 hours of the undergraduate GPA to base admissions decisions
- All on Council agreed
- There is some discussion on whether to use a 3.0 or 2.75 GPA as cutoff

#### Comprehensive Exams

- Council agreed that any policy regarding comprehensive exams should be set by the Department.

#### Housekeeping

- Next meeting will be at 4:00 on October 30 in ES 222
- Focus will be handbook issues