

**Graduate Council**  
**Minutes**  
**04.07.08**

Present: Don Basse, Deborah Blake, Ed Crowther, Tracey Robinson, Gene Schilling, and Teri McCartney

**Information/Discussion Items**

- Minutes from 03.24.08
  - Approved with no changes

**Assessment/Program Review**

- Gifted/Talented Proposal
  - Dr. McCartney has changed the student learning outcomes to reflect the changes requested by Grad Council.
  - Having been approved via email with changes submitted by Grad Council, Dr. McCartney took the proposal to the Board of Trustees who approved the Gifted and Talented endorsement area for Teacher Education.
  - The next step is to go to the State Board of Education.
    - Dr. Valerio is working on this.
    - Peggy Lamb has offered to provide assistance if needed in getting on the BOE's summer agenda.
- Art Program Review
  - Dr. McCartney has not completed the report.
  - She will submit this before the April 21 meeting for comment from Grad Council.
- Teacher Education Program Review
  - Dr. Blake will have this by the April 21 meeting
  - We will have one meeting on May 5 and another on June 16 or 23 to continue discussion on graduate Teacher Education Program Review

**Planning**

- Dr. McCartney handed out the draft budget policy.
  - If approved, will take effect July 1, 2008.
  - Grad Council members are asked to give feedback by April 14, 2008.
  - Grad Council is invited to Academic Council on Monday April 14, 2008, for more discussion of budget policy.
- Dr. McCartney handed out the draft of the Grad Council definition for committee structure.
  - The definition must be exact so that Grad Council's place in shared governance is clear.
  - Grad Council reviewed and offered feedback on the definition.
  - Dr. McCartney will revise and send out electronically for approval.
- Dr. McCartney handed out the tuition and fee schedule for AY 2008-2009
  - Tuition has increased 7.5%.

- Off-campus delivery fee has increased by 14.40 per credit hour to be earmarked for AITC (Mark Manzanares' office).
- On-campus fees were not increased except for the capital fee that students voted in; some of this goes to scholarships.
- Total for graduate tuition and fees per credit hour is 201.40 for resident and \$578.40 for non-resident either on-or off-campus.
- Dr. McCartney discussed scholarship money available for graduate students.
  - Good Neighbor Scholarship has been set by Cabinet.
    - \$200.00 per credit hour up to 9 credit hours per student for up to 25 students per semester, or a total of \$45,000.00 for the academic year.
    - Grad Council will need to determine criteria at next meeting.
    - This overrides previous Good Neighbor Scholarship.
    - Those deals made this year with HGP for Wyoming students and Art for summer only students will be grandfathered in.
    - For AY 2008-2009, only the remainder after grandfathering will be disbursed.
  - APGS recruiting scholarship
    - The new APGS will have approximately \$13,000.00 available for recruiting scholarships.
    - This money is to be used as APGS sees fit.
  - Capital Fee Scholarships: Housing and Academic
    - The capital fee will generate approximately \$66,000.00 in scholarship money.
    - Graduate students will have access to a proportionate amount of this.
    - This fund is strictly for on-campus students paying on-campus fees.
    - Dr. McCartney and Ms. Doell will represent graduate students on the scholarship committee put together by Dr. Mumper.
    - Dr. McCartney asked chairs to send names of potential grad students to serve on this committee and the building committee.
      - The Art Department was the only department to respond.
- Recruiting Efforts
  - Dr. McCartney is making trips to Ft. Lewis College, Mesa State College, and to Pueblo (meeting will be held at PCC, not CSU-P) to recruit upcoming graduates for our graduate program.
    - Ads have been placed in local newspapers with date, time and location.
    - Western State declined.
  - Ads have been placed in several student newspapers to run until the end of the semester.
    - The list includes FLC, MSC, WSC, UCCS, CSU-P, NM Highlands
    - Again, the purpose is to recruit upcoming graduates who have not made other plans

- Dr. McCartney is sending letters to specific departments (e.g., student affairs, athletics) at all community colleges and Colorado Mountain Colleges to recruit staff.
  - Trips were to be lined up, but community colleges did not respond.
- The Graduate School is completing its annual direct mail campaign to specific departments in public and private K-12 schools in Colorado, western Nebraska and Kansas, northern New Mexico, and southern Utah.
  - Mailings go specifically to PE, Art, and Social Studies departments, to counselors and to principals.
- Hobson's online continues to be a good recruiting tool.

**Other**

- Grad Council will meet on Monday, April 21, 2008 in ES 222 at 4:00 pm